

<p>In accordance with the Government’s requirement for all governing bodies, the 3 core strategic functions of Pulham Primary School Governing Body are:</p> <ol style="list-style-type: none"> 1. Ensuring clarity of vision, ethos and strategic direction; 2. Holding the Headteacher to account for the educational performance of the school and its pupils; 3. Overseeing the financial performance of the school and making sure its money is well spent. 	
<p>Governance arrangements</p>	<p>The Governing Body of Pulham Primary School is made up of the Headteacher, 1 Staff governor, 3 elected Parent governors, 1 Local Authority governor, 3 Foundation governors, and 6 Co-opted governors. The Governing Body appoints co-opted governors who are people who, in the opinion of the governing body, have the skills required to contribute to the effective governance and success of the school: on our Governing Body two of the Co-opted governors are parents and one is a staff member. We are actively recruiting for the remaining three and would love to hear from members of the local community, including a teacher, who may be interested.</p> <p>The full Governing Body meets at least once each term, and we also have a few committees to consider different aspects of the school in detail. At Pulham Primary we have a Resources Committee, which focuses on finance and premises; a Personnel Committee which focuses on personnel matters; and a Teaching and Learning Committee which analyses school performance data. We also have committees that meet if required to consider SEN, pupil discipline and staffing matters.</p> <p>See page 3 for a list of Governors.</p>
<p>Attendance record of governors</p>	<p>Governors have excellent attendance at meetings and we have never cancelled a meeting because it was not “quorate” (the number of governors needed to ensure we can make legal decisions). See page 4 for details of individual governors’ attendance at meetings.</p>
<p>The work that we have done on our committees and in the governing body</p>	<p>The Governing Body has had a particularly busy year, focusing on school improvement, an Ofsted inspection and looking forward to relaunching the school vision in December:</p> <p style="text-align: center;"><i>Creative Learning Without Limits Growing a Community of Learners through love, hope and respect Dream, Believe, Achieve</i></p> <p>The Teaching and Learning Committee discuss key data giving the results of pupil achievement and progress, so that we can be sure that the school is on track to fulfil its ambitious targets for all pupils. We are also scrutinise data about our “vulnerable groups” of children and focus on how the school is spending the Pupil Premium Grant and what impact this has on their outcomes. This is Clare’s Committee. She is keen on diversity and inclusivity.</p> <p>The Resources Committee looks at the maintenance and development of the school premises, and makes decisions about how the school should use the budget. Our Health and Safety Governor carries out termly checks of the premises with the school’s site manager. Governors are also responsible for safeguarding and we have a nominated Governor for Safeguarding who gives a termly report to the governors about any safeguarding matters. The Safeguarding governor is the same person as the Health and Safety governor. Early in the summer term, the Resources Committee approved the 2017/18 budget plan for the school: we are pleased to report that the school is in a very healthy position financially and can afford to run at least 5 classes in the next academic year as well as employing a brilliant part time SENCO (special educational needs co-ordinator). We could really do with someone who’s not an accountant on this Committee. Please speak to Donna.</p>

	<p>One of the roles for the governors is reviewing and agreeing school policies, and this year we have considered many key policies, including Behaviour Management and Safeguarding.</p> <p>The Personnel Committee is also responsible for the Headteacher’s appraisal. Please contact Dan if you have skills you feel could benefit the Personnel Committee</p> <p>Sarah is our communications champion. She is happy to talk to you about anything including Twitter, the notice board and storytelling.</p> <p>Chris, our Clerk, is working hard to get us a Local Authority Governor.</p> <p>After over 20 years of active involvement in the School, Ann is reluctantly desperate to get slightly less involved. All the children, staff and governors will miss Ann, but she will still be able to attend anything she wants.</p> <p>Minutes of Governing Body and Committee meetings are public documents - you can either find them on the Governors’ page of our website or you can ask at the school office if you would like to see any of the minutes of our meetings.</p>
<p>Future plans for the governors</p>	<p>The Governing Body is looking forward to the “re-visioning” project for the autumn term, which will bring exciting changes for the school. We are also considering the development of the playground and our outside area.</p>
<p>How you can contact the governing body</p>	<p>Nick, a retired accountant, took over from Luci at the end of the Summer term. We always welcome suggestions, feedback and ideas from parents - please contact the Chair of Governors, via the school office. You can see the full list of governors; their attendance at meetings; minutes of governing body meetings and more information about what we do, on the Governors’ page of the school website.</p>



Pulham Primary School Governing Body

Governor	Category	Term of office expiry date
Nick Buxton (Chair)	Co-Opted governor	24/11/2019
Dan Cornish	Foundation governor	22/09/2018
Clare Crane (Chair of Teaching and Learning Committee)	Co-Opted governor	20/09/2020
Donna Eaton (Chair of Resources Committee)	Foundation governor	04/11/2018
Simone Goddard	Headteacher	Ex officio
Mandy Reeve	Staff governor	03/02/2020
Karen Rix (School Business Manager)	Co-Opted governor	16/10/2020
Sarah Veness	Parent governor	09/05/2021
Ann Ford (Chair of Personnel Committee)	Associate governor	



Pulham Primary School Governors' Attendance Record for 2016-2017

Governor	Full Governing Body	Resources Committee	Teaching & Learning	Personnel
Nick Buxton	100%	100%	n/a	n/a
Dan Cornish	60%	n/a	n/a	100%
Clare Crane	80%	n/a	100%	n/a
Donna Eaton	60%	100%	n/a	n/a
Simone Goddard	100%	100%	100%	100%
Mandy Reeve	20%	n/a	100%	n/a
Karen Rix	100%	100%	n/a	n/a
Sarah Veness	50%	n/a	n/a	n/a